**MIAMI BEACH CHAMBER EDUCATION FOUNDATION**

**APPLICATION FOR TEACHER GRANT FUNDS**

**INSTRUCTIONS:**

**COMPLETE** this application and make a copy for yourself. Teacher Grants are awarded from $300 to $1000.

**OBTAIN** an authorization signature from your Department Chairperson and School Principal, have them sign below.

**SUBMIT** this application to the Miami Beach Chamber Education Foundation care of enid@miamibeachchamber.com.

**DEADLINE** November 30th, 2018. Applications submitted after this date will not be considered for funding.

You will receive an email verifying that your grant request has been received. All awarded funds will be announced by December 14th, 2018. Programs must be initiated after the Winter Break, beginning in January 2019. Any unused funds will revert back to the Miami Beach Chamber Education Foundation. Please be aware that the Miami Beach Chamber Education does not typically fund IPADS, Laptops, or trips of any kind. The Foundation will look more favorably on those proposals that are unique and that provide new and exciting educational opportunities to students.

Applicant: Click here to enter text. Email: Click here to enter text.

School: Click here to enter text. Cell Phone # of Applicant: Click here to enter text.

Name of Class Initiative: Click here to enter text. Grade Level: Click here to enter text.

Approximate number of students benefitting from this request: Click here to enter text.

Item/s Requested: Click here to enter text.

**DESCRIPTION OF REQUEST**: Reason funds are being requested and how they will be used:

Click here to enter text.

**AMOUNT REQUESTED**: **All costs/total $’s** must be itemized including charges for shipping and handling. Supporting documentation for all amounts is required (i.e. web page showing prices, etc.). If all costs are not included below, they will not be covered. Click here to enter text.

**OTHER SOURCES OF FUNDING**: Please list other sources of funding you are receiving, such as booster clubs, gifts, AP funds, Title IX money, etc.:

Click here to enter text.

**FUNDING PROCESS**: **Items must be ordered or purchased through an approved M-DCPS vendor and submitted to your school treasurer.**  (Any exceptions must have prior approval of the school Principal, otherwise the awarded amount will be forfeited.)

**NOTICE OF OWNERSHIP**: All items purchased are property of the grant recipient’s school.

**E-Signature:**Click here to enter text. **E-Signature:**Click here to enter text.

**Department Chair Principal**